HOW TO ACCESS THE REGISTRATION FORM

Information regarding the Exchange & Visiting Student Program, as well as the Registration Form, can be found on the Millersville University International Admissions website:
https://www.millersville.edu/international/prospective-students/visiting-students.php

The Online Registration Form link will bring the applicant to a new website to complete the form.

APPLICATION INSTRUCTIONS

Read the instructions and click the red arrow to continue.
SAMPLE APPLICATION QUESTIONS

Country of Citizenship

Permanent Country of Residence

Do you currently possess a U.S. visa? If Yes, what type of visa is it? What is the expiration date?

Yes

No

What is your home address?

Building Number and Road
City and Province
Country
Zip code/ Postal code

What is the name of your home university?

What is your academic major or course of study, at your home university?

Please choose one of the following programs:

English Language Institute
Exchange Program
Visiting Student Program: Non-Degree (Undergraduate)
Visiting Student Program: Non-Degree (Graduate)

Do you wish to earn a degree at Millersville University? If Yes or Maybe, please indicate which area of study:

Yes

Maybe

No; Not Applicable

Please indicate the term you intend to study at Millersville University:

Fall Term (August - December)
Spring Term (January - May)
Academic Year (August - May)
Calendar Year (January - December)

Indicate below if you wish to waive the English proficiency requirement.

Yes; I waive submission of English proficiency scores and will be tested upon arrival.

No: I will provide English proficiency scores with my other application documents.

No; I will submit English proficiency scores at least two weeks prior to the start of the academic term.
APPLICATION: HOUSING & MEALS

The following section asks students to confirm their housing and meal plan options.

Review information provided on Housing and select one option below.

- I am from a partner university that has a required housing option.
- On-Campus: Single Occupancy Semi-Suite
- On-Campus: Double Occupancy Semi-Suite
- On-Campus: Double Occupancy Full-Suite
- Off-Campus: Immerse International
- Off-Campus: Student Lodging Inc.
- Off-Campus: Other; List apartment name & address

Review information provided on Meal Plans and select one option below.

- I am from a partner university that has a required meal plan option.
- On-Campus Student: $2,100 (Default Plan)
- On-Campus Student: $1,950
- On-Campus Student: $1,700
- I will live off campus but I'm interested in an on-campus meal plan. Which Plan:

INFORMATION: HOUSING – ON CAMPUS

If you are from the following partner universities, then in regards to housing while at MU, you must live in on-campus housing according to the agreement between your university or program and Millersville University.

- Universidad de Burgos
- Université de Caen Normandie
- Kansai Gaidai University
- Pontificia Universidad Católica De Valparaíso
- University of KwaZulu-Natal
- CHEPD 1+2+1 and YES Program students are required to live on-campus their first semester.

The residence halls are located on campus. Both American students and international students are housed in the Villages. Click HERE to see room designs and layouts. You will be assigned a Double Occupancy Semi – Suite. This means you will share a bedroom with one student. Your bedroom is next to a second bedroom with two other students. These two bedrooms make up a “suite,” Each suite has two bathrooms.
HOUSING: On-Campus: Villages

<table>
<thead>
<tr>
<th>Single Occupancy Semi-Suite - (2 bedrooms/ 1 bathroom) Your own bedroom next to another bedroom to make up your “suite”. Your suite has one bathroom for 2 people so you are only sharing a bathroom with another person.</th>
<th>Semester Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>$4,953</td>
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</table>

<table>
<thead>
<tr>
<th>Double Occupancy Semi-Suite - (2 bedrooms/ 2 bathrooms) You share a bedroom with another person, next to another bedroom with two people to make your “suite”. The suite has two bathrooms for 4 people.</th>
<th>Semester Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>$4,390</td>
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<thead>
<tr>
<th>Double Occupancy Full-Suite - (2 bedrooms/ 2 bathrooms) You share a bedroom with another person, next to another bedroom with two people to make your “suite”. The suite has two bathrooms for 4 people. The suite also has a seating/living room area for social gathering along with a refrigerator, sink, and dining area.</th>
<th>Semester Price</th>
</tr>
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<tr>
<td>$4,953</td>
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NOTE: Costs are listed per semester, and the anticipated cost for the academic year 2019-2020.

INFORMAITON: HOUSING – OFF CAMPUS

All other students have a choice as to which type of housing you would like to live in according to the agreement between your university or program and Millersville University.

If you chose to live ON-Campus, a room will be guaranteed and reserved.
If you chose to live OFF-Campus, you are on your own with regards to securing housing with your apartment and no room will be reserved for you in the dormitories.

Pictures are of Immerse International

**Immerse International:** Immerse was founded in 1987 to be a multicultural community where international students can thrive in personal relationships, professional development and spiritual formation. They are not part of Millersville University. Click [HERE](#) for more information.

Most rooms are double occupancy. The leases/contracts are for 12 months, but shorter terms can be arranged upon request. 25% of the residents are American students that have expressed interest in making friendships with internationals. Utilities, WiFi, Cable TV, and meals/self-service food is included.

**Note:** Immerse is a wonderful and friendly organization and all of the past participants who have lived there have expressed to us they really enjoyed the experience. Please note that Immerse is a conservative organization connected with religious/spiritual values and they have some guidelines within the houses which may or may not suit your personal preferences.

“Immerse is an opportunity for International Students to make their stay in the United States an unforgettable experience. For me, Immerse is the perfect surrounding to feel at home far away from home. No matter if you need time for yourself or if you prefer to be among good friends, there is always a quiet place as well as fun activities going on. This house provides completely furnished shared bed rooms (even with pillows and blankets), an excellent cook and lovely caring staff who are always there for you with helping hands or open ears. All in all you will not regret choosing this place to live - for me it was one of the best decisions of my life.” **Testimony** – from past international student who lived at Immerse
Student Lodging Inc.: This company is an off-campus housing provider many Millersville students use. Click HERE for more information.

There are a number of shared local apartments; many are in walking distance to MU’s campus. If you decide that you wish to live in an apartment, you will be solely responsible for contacting your landlord, arranging your deposit payment which will be due before you arrive in the US, your check-in day, obtaining furniture, finding roommates, etc. Keep in mind that these apartments are all unfurnished so you would be responsible for purchasing and transporting furniture once you arrive.

INFORMATION: MEALS – ON CAMPUS

If you are from the following partner universities, then in regards to meal plans while at MU, you will be assigned the default meal plan to eat in the dining halls and other locations on campus.

- Universidad de Burgos
- Université de Caen Normandie
- Kansai Gaidai University
- Pontificia Universidad Católica De Valparaíso
- University of KwaZulu-Natal

All other students living on campus have a choice as to which meal plan you would like to have according to the agreement between your university or program and Millersville University. First year students and students with less than 30 credit hours earned, will be assigned the largest meal plan. The deadline to change your meal plan is the Friday before the semester starts.

<table>
<thead>
<tr>
<th>MEAL PLANS</th>
<th>Semester Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>EPPIIC Bucks</td>
<td>$2,100</td>
</tr>
<tr>
<td>Default Plan</td>
<td></td>
</tr>
<tr>
<td>Captain Bucks</td>
<td>$1,950</td>
</tr>
<tr>
<td>Pirate Bucks</td>
<td>$1,700</td>
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</table>

NOTE: Costs are listed per semester, and the anticipated cost for the academic year 2019-2020.
INFORMATION: MEALS – OFF CAMPUS

If you live at Immerse International, evening meals are provided Monday-Friday. Food items are provided in the student kitchen for all other (self-service) meals.

If you are in an apartment you will be responsible for cooking meals on your own. There is a John Herr’s grocery store within a 20 minute walk or a 5 minute bus ride. There is also a Weis grocery store within a 10 minute bus ride.

Students who live off-campus are also eligible to purchase a campus meal plan.

INFORMATION: LOCAL TRANSPORTATION

BUS

MU students may access the MU Xpress, MU Park City Xpress and Route 16 at no charge by showing their student ID cards, which students receive during International Student Orientation. It is important to know that there can often be delays for bus routes in the United States so be sure to leave a bit early.

Note: These bus routes are only active during the fall and spring academic terms, and are generally not provided during holidays.

M.U. students who would like to travel to other locations on RRTA’s buses will need to transfer. Students can show their student ID cards for the base fare on Route 16 and MU Park City Xpress and ask the driver for a transfer slip. When you transfer to another bus, give the driver the transfer slip and a nickel, plus any additional zone boundaries you cross as follows:

Zone Information: These are just estimates. You should review updated costs upon arrival.
One Zone: 20¢
Two Zones: 50¢
Three Zones: 85¢
Four Zones: $1.25

AMTRAK TRAIN

There is an Amtrak station in Lancaster city, about 10-15 minutes from campus. The Lancaster station is connected to the Philadelphia station. From the Philadelphia station, students can access, New York City, Baltimore, and Washington D.C.

TAXI/RIDE SHARE

Students can use Uber, Lyft, or other local taxi services. Many of these require the use of a smart phone and require downloading a phone application.

APPLICATION: COURSE PREFERENCES

The following section asks students to confirm their housing and meal plan options.
INFORMATION: LISTING PREFERRED CLASSES

Millersville University requires students to submit courses of interest during registration. Students will have several opportunities to make changes to their class schedule prior to arrival.

Notes for Selecting your Preferred Courses:

- Research available courses in all of the subject areas that you are interested in.
- Be sure to write down the CRN number correctly.
- Be sure that the days and times of the classes do not overlap.
- Undergraduate international students must be registered for a minimum of 12 credits. Our office suggests registering for 15 credits to start with, and later drop one class if needed.
- For undergraduate students, no more than 2 classes are allowed to be online or hybrid courses, and no off-campus courses are allowed.
- Graduate international students must be registered for a minimum of 6 credits.

INFORMATION: RESEARCHING COURSES

To research courses for the specific term you want to study at Millersville, click the following link: https://www.millersville.edu/registrar/scheduleandregistration/index.php

This brings you to the Registrar’s Office website. Under WEB SCHEDULES you can look up courses by subject, department, or other categories.

Our office recommends looking up courses by using the Search by Subject. The “Search by Subject” will allow you to view courses offered for the specific term you are interested in.

This website also has the Academic Calendars linked, so that you can view important semester dates.

The university catalogs are also provided. The catalogs provide an entire list of courses at Millersville.

The “Search by Subject” page looks like this:

Select the term for the session you need to register for. Select the subject by scrolling through the Subject list. Select the appropriate course type (Undergraduate or Graduate Courses) and “All Courses”. Click Submit. You will then see the list of all courses offered in that subject during the term you selected.
Classes will appear in a list with the: CRN number, the course code indicating the subject, the credits, course title, days and times, location building and room number (You may see “TBD” To Be Determined, which means the location may be updated closer to the start of the term), the name of the professor, and number of open/available seats. The final column is only necessary for degree-seeking students, it will indicate which general education attributes are assigned.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course</th>
<th>Credits</th>
<th>Title</th>
<th>Days</th>
<th>Time</th>
<th>Date Range</th>
<th>Location</th>
<th>Faculty</th>
<th>Seats Avail</th>
<th>Prm</th>
<th>General Education Attributes</th>
</tr>
</thead>
<tbody>
<tr>
<td>12669</td>
<td>BUAD 101</td>
<td>3.0</td>
<td>Introduction to Business</td>
<td>M W F</td>
<td>11:00-11:50am</td>
<td>01/22-15-05/11/19</td>
<td>Dillon, D M.</td>
<td>80</td>
<td>G3 - Social Sciences Area</td>
<td></td>
<td></td>
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**Important Notes:**
- The words “course” and “class” are considered to have the same meaning.
- Be sure to communicate with your academic advisors at your home university so that they approve the classes you are planning to take at MU.
- **You only have 1 week to add or change class schedules after the start of the academic term.**
- To find out more information about what is taught in each course, you may click on the title for a short description.

**Course Description for course BUAD 231**
Explores the role of marketing in the free enterprise system. Defines marketing and its relationship to society. Reviews the controllable elements of the marketing mix: product, place, promotion, and price. Applies marketing concepts and terminology. Applies terminology and concepts to real world problems. Covers basic analytic skills needed to solve marketing problems. Offered in fall, spring. Prereq: BUAD 161, ECON 101, 102.

**Prerequisites:**
Under the course title in red text, important notices are listed about the class, including if there are any required prerequisite courses. Prerequisites are classes that students must take before they are allowed to take another course. For example, you cannot take an upper level Spanish Language course if you have not taken the beginner level Spanish Language course.

The prerequisites will be checked and compared to your academic transcript form your home university to see if you qualify for that class.